

MINUTES OF KERSEY PARISH COUNCIL ORDINARY MEETING HELD ON MONDAY 10 JULY 2017 IN KERSEY VILLAGE HALL AT 7.30 PM

PRESENT

John Hume – Chair, Giles Hollingworth, Veronica Partridge, Iqbal Alam, Andrew Rogers, 8 members of the public, and the Clerk – Sarah Partridge. Robert Lindsay and Alan Ferguson attended for part of the meeting.

The Chair welcomed all those present to the meeting, particularly Robert Lindsay our new Suffolk County Councillor.

76/17 APOLOGIES – were received and accepted from Yvonne Martin. Kevin Pratt gave his apologies.

The Clerk announced that she had recently received the resignation of Ian Fidell as a Parish Councillor. This vacancy is being advertised on the Parish noticeboards. If an election is not called then the Parish Council will be able to fill the vacancy by co-option in August.

77/17 CO-OPTION TO FILL THE VACANCY FOR ONE PARISH COUNCILLOR

The Parish Council had received two applications for the Parish Councillor vacancy. Their letters of application had been circulated to all Councillors. Councillors discussed the applications and asked questions of one of the applicants present. After some discussion Councillors voted to co-opt Andrew Rogers onto the Parish Council. The Chair congratulated Andrew and welcomed him to join the Council. Andrew completed and signed a Declaration of Acceptance of Office of Councillor.

78/17 ACCEPT MEMBERS' DECLARATIONS OF INTEREST - None

79/17 CONSIDER ANY DISPENSATION REQUESTS FOR PECUNIARY INTERESTS RECEIVED FROM COUNCILLORS – None received

80/17 REPORTS

a) **Suffolk County Councillor** - Robert Lindsay gave his report. It is appended to the minutes of this meeting. There were no questions from the floor.

Robert then gave his apologies and left the meeting.

b) **Babergh District Councillor** – Alan Ferguson gave his report. It is appended to the minutes of this meeting. Alan then answered questions from the floor. Concern was raised that letters delivered to the Babergh office in Hadleigh were not being passed on to the planning office at Needham Market. Alan said he would look into this matter. Alan confirmed to the meeting that if the planning officer was minded to approve the planning application for land to the rear of 1-6 The Street then he would ask for the application to be called in to the planning committee. A concerned resident asked how she would be able to make face to face contact with Babergh officers once they have moved to Ipswich. Alan said he was confident there would be a local access point in Hadleigh but this may be by appointment only. He will pass on information of how the contact points will operate once the details have been finalised.

Alan then gave his apologies and left the meeting.

81/17 MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 3 July 2017 were signed and dated as being correct.

82/17 CLERK'S REPORT

Following the discussion at the May Parish Council meeting Councillors had talked to parishioners about the footbridge over The Splash. The consensus was that the structure of the bridge itself was

fine it just needed to be properly maintained. The Clerk had contacted the SCC bridges team to ask whether they could come and inspect the bridge to see what work they will carry out. Their response is awaited. As yet the Clerk has not arranged a date for when a Babergh Officer could come to discuss with Parish Councillors the options for assessing the local need for housing in Kersey.

83/17 CORRESPONDENCE

All correspondence for the Parish Council had been circulated to Councillors. There was only one item to note:

SCC Highways team have reviewed some of their processes in order to identify cost savings. From now on parishes will not be notified about roadworks in their parish. www.roadworks.org is a national web portal hosting a complete and up-to-date copy of SCC Street Works Register data. Suffolk County Council subscribes to the site in order that it can broadcast information of works and events on the highways to anyone with access to the internet. It enables anyone to see what is going on, in any area, nearly everywhere in the UK.

One member of the public arrived at the meeting.

84/17 FINANCE

a) A copy of the accounts to date and a financial statement, showing bank balances, income and expenditure for approval were tabled by the Clerk; these are appended to the minutes. Payments were all approved.

b) Councillors all had a copy of the current budget comparison, copy appended. At this early stage in the year not many transactions have taken place.

c) Giles Hollingworth checked the bank reconciliations had been completed and verified them against the cash book. Giles signed to confirm they had been completed correctly.

Natalie Blyth, the internal auditor completed her final year end internal audit and completed the internal audit section of the external audit papers on 22 May. Everything was found to be in order; her report was available for Councillors to read. The external audit papers have been sent to the external auditors.

85/17 PLANNING APPLICATIONS

Babergh District Council has notified the Parish Council that their planning system is now all electronic and they will no longer be sending out paper copies of planning documents. However, until parishes have the technology paper plans can be requested. The Parish Council will be notified via email of any new applications and responses to planning applications will be given via the website. This will make the whole process much more efficient and quicker. However, for the Parish Council to be able to engage fully a projector will be required so the Council can display all the plans and documents at meetings. It will also take more time as the Clerk will need to download and save any relevant documents and plans prior to the meeting because there is no internet connection in the village hall. Until the Parish Council has a projector, paper plans will be requested from Babergh. The Clerk will research options for a suitable projector and funding options; this will be an agenda item for the next meeting. Councillors discussed their concerns about how this all on-line planning process may disenfranchise local residents who do not have access to a computer. The Clerk confirmed that from a Parish Council point of view this new process had only increased the opportunities for local residents because those with access to a computer were able to view all the documents associated to planning applications. All planning applications to be discussed by the Parish Council are advertised on the agenda and these are posted on noticeboards around the parish. All residents are welcomed to attend Parish Council meetings and are given the opportunity to make comments on planning applications at meetings. The Clerk confirmed that Babergh will still accept letters and emails in response to planning applications; it was just that they are trying to be more efficient and direct responses via the website will save time and money. It was suggested that Iqbal ask at the next Babergh Area meeting how Babergh will be supporting those without access to the internet who wish to view planning documents.

In May the Parish Council was asked for some pre-application advice for proposed works to The Keep. Since there was not a Parish Council meeting for several weeks Councillors viewed the proposals via email then the Clerk collated the comments and gave a response. Councillors were broadly supportive of the proposed development plans for The Keep with the addition of a few comments. These views were only an informal view and not binding in any way, since all the relevant information may not have been available to the Council. The Keep is in a very prominent position in the village and importantly the Conservation area; because of this the Parish Council would welcome any measures taken to improve the overall aesthetics of the Keep. The current bright light colour of the exterior and bright orange roof tiles do make the property stand out and dominate the area from a number of viewpoints around the village. There was a feeling that the proposed new gable would make the house more in keeping with the style of other properties in the village but there was a concern that it would be quite large and may dominate nearby properties. Smaller windows and window panes may lessen the dominance and make a positive difference, as would the proposed natural oak feather edged weather boarding.

The Clerk advised that it is likely the Parish Council will get more enquiries for pre-application advice because planning authorities are keen that local communities are consulted and engaged with at an early stage of the planning process. Pre-application consultation can be of real benefit to both the Parish Council and the developer. However, it is important that the Parish Council deals with any enquiries in an open and transparent manner. It was agreed the Clerk would draft a policy for pre-application advice. Once adopted it would be promoted to all residents so they are aware of how the Parish Council will deal with pre-application advice enquiries.

During the changeover to a paperless planning system a couple of planning decision notices were not reported to the Parish Council at a meeting, these bring:

B/16/01583 Blessem Hall, Wickerstreet Green – Application for a certificate of lawfulness of an existing use, residential occupation as a single dwelling house in non-compliance with condition 2 of B/44/76 (Agricultural Occupancy). A certificate of lawfulness was issued on 12 April 2017.

B/17/00193 Lodge Cottage, The Green - Felling of 1 Oak Tree. It was confirmed by the tree officer at Babergh that this tree was diseased and therefore needed to be removed so permission was granted.

Progress: B/17/00231 Stay Barn, The Street - Erection of single-storey detached two bay cart lodge. Babergh has granted permission for this development.

There were no new planning applications to consider.

86/17 KCPC WORKING GROUP

Jonathan Marsh had sent a report which stated that little had changed since the last report. The quarterly inspection had been carried out with no major issues. The pine tree stump is due to be taken down to ground level. The grass cutting rota appears to be working satisfactorily. Earlier in the year there was a mechanical issue with the mower but this was fixed by Greens. The exercise equipment is available after repairs were made earlier in the year, thanks to Pascoe Gibbons and Sarah Partridge. The cricket net is in good order and available for use. The Quiz Night is booked for November 10 in Kersey village hall. A notice will be put in the newsletter to promote this event. Sadly Bryn is not free to be the quiz master.

87/17 FOOTPATH WORKING GROUP

a) General Report - Giles Hollingworth said that as far as he was aware all the paths were in good walking condition. Some of the paths had become rather overgrown this spring but volunteers were working hard to maintain the paths. There had been some mechanical problems with the mowers which had slowed down the mowing at a busy time.

The chair thanked Giles and all the volunteers for their hard work.

b) To consider the proposal to purchase a new footpath mower

Giles put forward the proposal to purchase a new footpath mower. The Parish Council has two existing wheeled strimmers to mow the footpath network. The original manual start mower is now 19 years old and does not work. Giles advised that it should be traded in or scrapped as it was not viable to repair. The other electric start mower is 10 years old and has had several mechanical issues lately. It is unreliable and probably underpowered for the task but will be useful as a backup once it is in full

working order again. Giles had done some research on suitable new mowers and received advice from several local firms. He proposed that a larger model DR 8.75 wheeled trimmer with an electric start which is also self-propelled would be the best option. He had quotes from three local companies ranging from £1,075 to £830 plus VAT. The Footpath Working Group has funds at the bank of just over £2,000. This money has been built up over a number of years to spend on replacement equipment as necessary. It was agreed to purchase this new mower and Giles should negotiate with these companies and get the best deal, possibly with some form of service option. *Power: Highways Act 1980 s43, 50*

88/17 TO CONSIDER ADOPTING AND RELOCATING THE KERSEY TELEPHONE KIOSK AT KERSEY MILL TO HOUSE A PUBLIC ACCESS DEFIBRILLATOR

The Clerk gave an update on the position. In July, September and November 2015 the Parish Council discussed other uses for the telephone kiosk in its current location, since the public telephone is rarely used. A consultation was carried out with parishioners to find other suitable uses for the kiosk. Ideas put forward were a book exchange, tourist information or to house a defibrillator. However, the Church already provides tourist information and has a book stall and it was felt inappropriate to compete with this and the kiosk isn't in an ideal location for these uses. It was agreed that the kiosk was not a suitable location for a defibrillator and the Parish Council has installed a defibrillator at The Bell in the centre of the village. Several consultation responses asked for the kiosk to be removed. At a meeting in May 2016 Councillors discussed the telephone kiosk again and agreed that since no suitable alternative use had been identified and that it would become a financial burden to the Parish Council the kiosk should not be retained. The Parish Council had recently been approached by Kersey Mill who had heard that the Parish Council did not wish to keep the telephone kiosk and that it was due to be removed by BT. Since the kiosk was not going to be kept they asked if the Parish Council would consider adopting the kiosk and then passing ownership to them so that they could house a public access defibrillator at the Kersey Mill site. The Chair said that the Parish Council had received a letter from a resident asking that the kiosk be retained and used as a book swap for children and that a Kersey Heritage Trust could be formed to take on the up-keep and maintenance duties of the kiosk. Councillors discussed this situation at length and asked for comments from the members of the public. One resident said he would like the kiosk retained for heritage reasons and because it is a useful location identifier for delivery drivers. Kersey Mill said if this proposal went ahead then the kiosk would remain in the parish and in the event of a cardiac arrest in the vicinity of Kersey Mill would be of real benefit. This is a busy site with lots of different users, some of whom are Kersey residents. The defibrillator would be accessible 24/7 by anyone in need. Kersey Mill confirmed that it will install a defibrillator whatever the decision of this meeting. If this proposal was agreed Kersey Mill would take on the ownership of the kiosk at its current location and cover all the relocation costs. BT has confirmed that they would disconnect the power supply and remove the telephone equipment. BT has also confirmed that the Parish Council can adopt the kiosk and then pass ownership to a third party so long as it is not to another telecoms provider. The Parish Council would pay £1 to adopt the kiosk. After a very long debate Councillors agreed to adopt the kiosk and then pass ownership to Kersey Mill to house a public access defibrillator. *Power: Local Government Act 1972 s 111*

89/17 TO DISCUSS THE CONSULTATION PAPER ON THE BABERGH DISTRICT BOUNDARY REVIEW

Councillors had seen the letters regarding this consultation. It is proposed that Babergh should reduce the number of District Councillors from 43 to 31. This would obviously mean a need to change the ward boundaries. Kersey is in the South Cosford ward which at the moment has about a 10% larger electorate than other wards in the District. There are no recommendations as to how the new ward boundaries will be set. Consultees are invited to propose new ward boundaries. Councillors felt that any change in boundary would not greatly affect their representation at Babergh as that was dependant on the calibre of the ward District Councillor. It was agreed not to respond to this consultation.

90/17 TO DISCUSS THE CONCERN ABOUT ROAD SAFETY AT THE A1141 CROSSROADS

This crossroads between the C723 which leaves Kersey and the A1141 has been a concern for a number of years because visibility is very poor due to the bends in the road, high banks and vegetation growing on the banks. SCC Highways has carried out some minor works such as painting white lines on the A1141 but this had made no difference to the problem. Councillors agreed that visibility needs to be significantly improved before there is a nasty accident. Many residents avoid this junction because it is so dangerous. It was agreed that in the first instance the Clerk will speak to the landowner to discuss the situation.

91/17 REVIEW PARISH COUNCIL ASSETS, INCLUDING REPORT ON PHYSICAL INSPECTION OF ASSETS AND INSURANCE COVER AND A REVIEW OF THE EMPLOYEE DISHONESTY COVER

All assets have been checked and generally found to be in good order. The street lights are checked and maintained under an agreement with SCC street lighting. Some of the timber items are beginning to show their age but are sound. Insurance values were reviewed. It was agreed to put the insurance value for the older footpath grass cutter to £0. It is not in working order. It is very old and not worth spending any money on, it will probably be traded in or scrapped. A timber grit box at Bildeston Road corner has kindly been gifted to the parish by Giles Hollingworth. This was added to the asset register but with a £0 insurance value. There is currently an employee dishonesty value of £25,000. Currently the Parish Council has £20,245 in the bank so the cover is adequate. The Clerk will be reviewing the insurance cover over the next couple of months as the Parish Council current long term undertaking expires in October.

92/17 TO DISCUSS THE APPOINTMENT OF A NEW REPRESENTATIVE FOR THE FRANNEY & RAND CHARITIES

It had been hoped that Natalie Blyth could be the new Parish Council representative for these charities. Unfortunately they meet during the daytime and because of work commitments Natalie is unable to attend meetings regularly so the charities were unable to accept her nomination. Councillors were disappointed by this as they felt that Natalie was an ideal candidate. Rachel Rogers, who was present, agreed to become the Kersey representative for the Franey and Rand Charities. The Clerk will contact the Franey and Rand Charities to nominate Rachel as the Kersey representative.

93/17 TRAINING

Information about training courses is regularly circulated to all Councillors. New Councillors are encouraged to attend training offered by SALC. The Clerk will let Andrew Rogers have details of the dates for new councillor courses. Planning training is of particular importance.

94/17 REPORTS FROM MEETINGS

Police and Parish Forum – No councillors attended

SALC/Babergh Area meeting – Iqbal had been unable to attend.

Babergh Parish Liaison – John Hume had attended. A power-point from the meeting had been circulated to Councillors. The new CEO of Babergh was energetic and enthusiastic. He wants to bring a new culture to the District Council where the focus is on the residents rather than internally. There is a new Babergh telephone number 0300 1234000. A planning officer spoke at the liaison meeting and discussed the lack of a 5 year housing supply land bank; the calculation is complicated, arbitrary and rather transitory. This lack of supply is serious in planning terms and is inviting more development in the District because there is less planning policy which needs to be considered when deciding applications.

95/17 FORTHCOMING MEETINGS

Police and Parish Forum 30 August at Pinewood

SALC/Babergh Area meeting 11 September – This is the same date and time as the next Parish Council meeting.

96/17 ANY OTHER BUSINESS

Councillors discussed the diversity of the Parish Council and ways to make it more diverse. It would be good to have more female Councillors, younger Councillors and Councillors who are more geographically spread across the whole Parish. The Clerk confirmed the number of Parish Councillors is set at seven and cannot be changed. The Clerk also confirmed that whenever there is a Parish Councillor vacancy it is advertised on noticeboards around the parish. Councillors are always encouraged to talk to residents to garner interest in becoming a Parish Councillor. Members of the public are also encouraged to take an interest in Parish Council matters and attend meetings.

97/17 PARISH TIME

It was suggested that the Parish Council could investigate the idea of creating a roadway down the Bell Field footpath as this would create a new vehicular access to properties in The Street and would alleviate parking congestion on The Street. Councillors did not think this suggestion was a good idea nor would help with the parking issues.

It was commented that the A1141 crossroads visibility problem was due to the banks and shrubs growing on it. The directional road sign at this junction had been broken some months ago and had been reported. Apparently SCC Highways have said there is no money to replace it. The Clerk will contact SCC Highways again to discuss the situation.

The Chair confirmed he is having on-going discussions with the business tenants at Kersey Mill regarding road side signs.

Regarding the discussion about on-line planning and disenfranchising members of the public it was commented that Parish Council meeting dates are published in the Kersey Newsletter, as are Parish Council reports so residents can't complain that they don't know what is going on.

It was commented that Village Hall Committee meetings are important and representatives from all the village organisations should attend to help with the running of the hall. It is not just a liaison position. It was reported that the whole of the Vale Lane road surface is cracking and crumbling. It is particularly bad outside number 1 where there is a large lump which is hitting the underside of vehicles. The Clerk will report this but members of the public were reminded that they can all report highway problems on-line on the SCC website. There is a link from the Kersey website useful information page.

There being no further business, the meeting closed at 10.29 pm.

Appended to these minutes are 7 sheets:

SCC report from Robert Lindsay

Babergh report from Alan Ferguson (2 sheets)

Kersey Parish Council receipts and payments to date (2 sheets)

Kersey Parish Council finance sheet for 10 July 2017

Kersey Parish Council budget comparison

Report for Kersey PC 10 July 2017

Since my last report I have attended my first audit and pension committee meetings:

Risky Pension?

The pension committee is preparing to put the bulk of its £2.6bn in assets into a “pooled pot” with other local authorities across the East and South East as demanded by central Government.

This will reduce, but not remove, the ability of Suffolk County Council to invest sums in the local economy, which is something I am keen to see it do. Though it is early days I would also like to see the pension fund examine whether it is wise to remain so heavily invested in fossil fuel companies since I agree with the Governor of the Bank England Mark Carney who has warned that government legislation to cut CO2 emissions could pose a substantial risk to the value of oil and gas assets.

£400k on care beds for the dead

I have attended my first audit committee which heard that the council has inadvertently paid £400,000 to private care homes for beds for people who have died. This seems to have been a mixture of some care homes not telling the county when their patient dies while in other cases they told the county but no one in the county told the people making the payments Fortunately this was spotted by the head of internal audit and we are told better internal reporting measures introduced. The last time they checked the overpayments had reduced to just £40k. The county has recovered all the money it is owed. The county's own care homes were all outsourced about four years ago to Care UK. I suspect that when this contract happened, county staff were not geared up to control payments.

More say for backbenchers

Latest plans are for there to be four cabinet committees on the county council each with 12 members, to include two from our group and two from Labour, 8 Conservatives.

Tomorrow's cabinet meeting

We have been briefed on 3 cabinet decisions due tomorrow – they are being asked to approve a £5m loan to the University of Suffolk to expand their student population and increase income. They are adopting a “social value and sustainable procurement policy” and they are agreeing a “priorities” brochure for 2017-21, which is based on the Conservative manifesto. We noted there were no performance targets for mental health, for carbon reduction or more cycle ways despite the latter being in their manifesto.

Robert Lindsay County Councillor Cosford

DISTRICT COUNCILLOR'S REPORT FOR KERSEY PARISH COUNCIL MEETING MONDAY 10th JULY 2017

Introduction

This is an interesting period in the Babergh Conservative administration as the process and governance change decisions that were taken in the last 2 years are now being implemented.

Governance Arrangements

After the Babergh AGM in May 17 we moved to a Cabinet governance arrangement. Seven Cabinet Members have been appointed with stronger powers of decision (responsibility) and authority. This (in theory at least) should make decision making quicker and easier although the power of decision making will rest in the hands of a smaller group of Councillors. This will be monitored through a strong **Scrutiny Committee**.

NB Any member of the public can now attend Cabinet Meetings in Endeavour House, Ipswich wef September 17 – details can be found on line.

Babergh/Mid-Suffolk Move to Endeavour House Ipswich

The move will take place in the middle of the year and be completed by September 17. With a shared back office Officer support arrangement this should make us more efficient as we will sit alongside our County Council colleagues and money will be saved by not having 2 half empty District Council buildings. However, the move will be challenging although we will ensure that support arrangements are put in place so that constituents do not have to go to Ipswich if they wish to meet with Council Officers. The 2 main support offices (Sudbury & Stowmarket) will be manned 5 days a week with a small staff in place from 9am to 5pm. In addition, there will be about 9 other locations available where residents can ask to meet Council Officers rather than travel to Ipswich. These will not be manned but booked as and when required.

Disposal of Corks Lane HQ

At my request, the Leader of Babergh District Council has asked that she and I be given a copy of the brief to our selected architect (Purcell of Colchester) for the recommended disposal solution for the current HQ building. I do not want to find ourselves in a situation a year from now where we are presented with a "fait accompli" – this has to be addressed now to agree a way forward if not the final solution. I am planned to meet with Jennie Jenkins and the Officer responsible for this area of business on Wednesday 12th July 17 and I will brief further as and when I see the potential options.

Boundary Commission

As I have briefed previously, the Boundary Commission (BC) is looking at the number of District Councillors that we have in Babergh DC. Currently we have 43, but the Chief Executive has advised the BC that we require only 31 to populate the various committees that are needed to manage day to day business. The Boundary Commission unsurprisingly

has accepted the number 31 (effective for next District Council elections in 2019) and as an Administration we will now try to get our heads round a new Ward structure with 31 District Councillors, each one (in a perfect world) with responsibility for representing 2388 electors. **It is likely that there will be changes to the current South Cosford Ward** as it has grown by 11% since the last Commission work was completed – 10% max is the assumed trigger for change.

As well as Councillors, every member of the Babergh registered voting public is entitled to express a view on boundary restructuring. This can be done by accessing the Babergh website (search for “Babergh Boundary Commission”) for advice how this can be done. **Consultation period finishes on 14th August.**

The new boundaries will be effective in May 2019, the date of the next Babergh DC elections

Housing – Private Sector

As I have reported previously, we are not building nowhere near the number of private sector houses that are required for our growing population in Babergh. However, I will remain strongly in favour of “right type”, “right place” and “right number” as we look at individual planning applications.

However, we now have the added complication of Babergh no longer having a 5 year supply of building land and this tilts the balance in favour of planning applications for developments in both our towns and villages.

Refusal applications has just become considerable more challenging.

Alan Ferguson

(tel: 01449 741542)

10th July 2017

KERSEY PARISH COUNCIL
1 April 2017 - 31 March 2018

Printed on 10/07/2017

RECEIPTS

Date	Credit ref	Detail	Precept	KCPC	Footpath	Other Receipts	VAT	Total Receipts	Sub total
1-Apr-17		Balance brought forward		£ 2,453.66	£ 2,035.35	£ 9,520.72		£ 14,009.73	
3-Apr-17	Direct C	Babergh 50% Precept	£ 3,670.00					£ 3,670.00	£ 17,679.73
16-May-17	Direct C	Screen Suffolk - photo shoot				£ 50.00		£ 50.00	£ 17,729.73
			£ 3,670.00	£ 2,453.66	£ 2,035.35	£ 9,570.72	£ -	£ 17,729.73	

KERSEY PARISH COUNCIL
1 April 2017- 31 March 2018

Printed on 10/07/2017

PAYMENTS

Date	Cheque No	Detail	General Admin	Clerks Salary	Training/ external meetings	Street Lighting	KCPC	Footpath	S137	Other Payments	VAT	Total Payments	Sub total
15-May-17	101131	c SALC - Annual Subscription	£ 173.71									£ 173.71	
15-May-17	101132	c Suffolk.cloud - website hosting	£ 100.00									£ 100.00	
15-May-17	101133	c WJ Green - KCPC					£ 46.50				£ 9.30	£ 55.80	£ 329.51
			£ 273.71	£ -	£ -	£ -	£ 46.50	£ -	£ -	£ -	£ 9.30	£ 329.51	

**KERSEY PARISH COUNCIL
FINANCE**

Details for Parish Council Meeting, 10 July 2017

Bank Balances At 30 June 2017

Business Premium Account	£17,152.29
Current Account	£247.93
	<u>£17,400.22</u>

Transfers between Business Premium and Current account since the last meeting

None

Income received since the last meeting

16-May-17 Screen Suffolk - Boden photo shoot donation	<u>£50.00</u>
	£50.00

Payments made since the last meeting

<u>Date</u>	<u>Chq no.</u>		
		None	
			<u>£0.00</u>

Payments Due

<u>Chq no.</u>		
101134	Mrs N Blyth - Footpath Mower fuel	£5.80
101135	S Partridge - Clerk's Salary	£1,036.63
101136	S Partridge - Home working expenses	£52.00
101137	Kersey Playing Field Association	<u>£39.90</u>
		£1,134.33

Expenditure Agreed

Prepared by the Clerk for Kersey Parish Council

KERSEY PARISH COUNCIL
Budget to 31 Mar 2018 and Precept for 2018/2019

VAT not included in budget figures	2017/18	2017/18	2017/18	2017/18	2018/19	
	Budget/ Precept 2017/2018	Actual to 31 March 2018	Estimated balance to 31 March 2018	Estimated total to 31 March 2018	Budget/ Precept 2018/2019	Notes:
Parish Council						
Post/Tel/Stationery/copier cartridge	£135.00		£135.00	£135.00		
Clerk's computer/working from home	£208.00		£208.00	£208.00		£4/week
Hall Hire:Parish Council 10 @ £5	£50.00		£50.00	£50.00		
Annual Parish Assembly @ £10	£10.00		£10.00	£10.00		
SALC subscription	£172.98	£173.71	£0.00	£173.71		
External Audit	£100.00		£100.00	£100.00		
ICO Data Protection registration	£35.00		£35.00	£35.00		
Website hosting	£100.00	£100.00	£0.00	£100.00		Used to be free with SCC, SCC withdrew service, now with Suffolk.cloud
Sub total for Admin	£810.98	£273.71	£538.00	£811.71	£0.00	
Clerk's Salary	£4,150.00		£4,150.00	£4,150.00		SCP27 17/18 £12.564/hr
Training/External Meetings	£250.00		£250.00	£250.00		LCPAS whole cl £120 Clerk netwk x2 £20+mileage
Street Lighting	£210.00		£210.00	£210.00		
CAS Suffolk Insurance	£500.00		£500.00	£500.00		Long Term undertaking expired,new agreement due Oct 17
Glebe Insurance	£50.00		£50.00	£50.00		
Hedge Cut - The Glebe	£83.00		£83.00	£83.00		
Playground Safety Inspection	£85.00		£85.00	£85.00		
Dog Litter Bin emptying charge	£45.00		£45.00	£45.00		
St Mary's Church	£400.00		£400.00	£400.00		17/18 split £245 Churchyd £110 Nletter £45 Clock (last increased Nov 2014)
Defibrillator & Village Emergency Tel	£226.00		£226.00	£226.00		S137 CHT membership inc Defib managed solution £126 VETS £100
Chairman's Allowance	£0.00		£0.00	£0.00		
Election costs	£25.00		£25.00	£25.00		Routine elections every 4 years, next election in May 2019
Church Walk future maintenance	£130.00		£130.00	£130.00		
Footpath Map printing reserve	£75.00		£75.00	£75.00		Build up reserve for reprint £75/year (approx 1,000 maps/yr)
Contingencies	£300.00		£300.00	£300.00		
Adjustment to round precept	£0.02		£0.02	£0.02		
Precept	£7,340.00	£273.71	£7,067.02	£7,340.73	£0.00	Precept for 2017/18 £7340 (approved 16 Jan 17 minute ref 15/17)
Transparency Fund Grant						Tax base 183.47 = £40.00 for a band D property
PC Income	£7,340.00					
Agreed spending from PC reserves:						
	£7,340.00	£273.71	£7,067.02	£7,340.73	£0.00	
KCPC	£967.00	£46.50	£920.50	£967.00		Estimated KCPC Income 17/18 - £820.00
Footpath	£282.00		£282.00	£282.00		Estimated Footpath Income 17/18 - £415.40
Millennium Book Fund	£0.00		£0.00	£0.00		Estimated Millennium Book Fund Income 17/18 - £2.80
				Estimated		Precept for 2016/17 £6,786 plus CTax Support Grant £43.08
Reserves (Cash at Bank)	As at 1.4.17			at 31.3.18		Tax Base 181.25 = £37.44 for a band D property
KCPC Working Group (Ring fenced)	£2,453.66					Budget approved 25 Jan 16 minute ref 18/16
Footpath Working Group	£2,035.35					VAT repayment 2017/18 £611.77
Defib & VETS project	49.06					Precept for 2015/16 £6,700 plus a CTax Support Grant £86.17
Election provision	£812.50					Tax Base 180.31 = £37.16 for a band D property
Church Walk Maintenance Fund	£1,430.00					
Training reserve	£285.69					Precept for 2014/15 £6604 plus a CTax support grant £129.25
Footpath Map printing reserve	£113.50					Tax Base 177.72 = £37.16 for a Band D property
Fixed Asset Reserve	£1,145.82					
Council Tax Support grant money	£729.50					Precept for 2013/14 £6375.00 plus CTax support grant £471
General Parish Council Reserve	£4,954.65					Tax Base 171.55 = £37.16 for a Band D property
	£14,009.73					
Millennium Book Fund Account	£2,844.75					
General PC reserves - advice is to hold between 6-12 months gross expenditure (£5,000 - £10,000)						
General PC reserves vary from year to year partly due to VAT being paid one year and reclaimed the following year.						